

# AIDS WALK PORTLAND

## Now Seeking AIDS Walk Volunteers!

AIDS Walk Portland is a fun and inclusive, family-friendly event that supports people with or affected by HIV/AIDS in our community.

### Why Volunteer at AIDS Walk?

More than 150 volunteers come together each year to make AIDS Walk a success. It's our biggest fundraiser of the year and volunteering is a great way to get to know CAP's vibrant community of staff, donors, and volunteers. (That's you!) You'll also be actively reducing stigma and raising awareness about HIV/AIDS.

### What will I do as an AIDS Walk Volunteer?

Volunteers support AIDS Walk in a ton of different ways. Volunteer assignments include Set up, Registration, Kids' Corner, First Aid, Route Monitors, Water Stations, and more! Both individuals and groups of volunteers are welcome, so grab your friends and join in the fun!

AIDS Walk is an inclusive event and all are encouraged and welcome to attend, regardless of sexual orientation, gender expression, age, faith, ability level, and HIV status.

### How do I sign up to Volunteer?

Just contact Nicole Boyer, CAP's Volunteer Resources Coordinator, at [nboyer@cascadeaids.org](mailto:nboyer@cascadeaids.org) or via phone (503) 278-3813.

### AIDS Walk event details:

**Event Website:** [aidswalkportland.org](http://aidswalkportland.org)

**Date:** Saturday, September 7<sup>th</sup>, 2019 (Park opens at 8am)

**Location:** Fields Park, 1099 NW Overton, Portland

**Contact:** Nicole Boyer [nboyer@cascadeaids.org](mailto:nboyer@cascadeaids.org), 503-278-3813



# 2019 VOLUNTEER OPPORTUNITIES

DATE: FRIDAY, SEPTEMBER 6<sup>th</sup>  
LOCATION: CAP, 520 NW Davis Street, Suite 215

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**Supply Pack-up at CAP: 11:00 AM - 1:00 PM, 6 Volunteers**

Assist with loading prizes, event supplies on truck to prepare for Walk load in. **Meet at CAP's office!**

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**Event Set Up: 6:00 PM-9:00 PM, 10 Volunteers**

Unload supply truck, set tables, chairs, flags, banners, trash cans, barricades. **Meet at Fields Park! Lifting is required.**

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DATE: SATURDAY, SEPTEMBER 7<sup>th</sup>  
LOCATION: Fields Park, NW 11th & Overton St

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**Event Set Up: 6:00 AM-9:00 AM, 10 Volunteers**

Set linens, deliver prizes to Prize Booth, deliver swag to Retail Booth, final tasks. *Some lifting is required.*

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**Volunteer Booth: 7:00 AM-2:00 PM, 2 Volunteers FULL!**

Meet, greet, and sign in ALL event volunteers coming and going for their shifts. Distribute event T-shirts and any needed supplies, check radios in/out, set up and break down the Volunteer Booth.

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**\$1000 Fundraiser Brunch Greeter: 7:00 AM-9:30 AM, 6 Volunteers FULL!**

Welcome and direct Walk of Famers, sponsors, political leaders and honored guests at this recognition breakfast prior to the Walk.

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**Bartender at \$1000 Fundraiser Brunch: 7:00 AM-9:30 AM, 2 Volunteers**

Set up Champagne bar area, pour champagne for guests attending the Brunch. *Current OLCC card required.*

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**Registration: 7:00 AM-12:00 PM, 16 Volunteers**

Welcome and register Walkers. Collect and document all donations. Registration Volunteers must attend a training one week prior to the Walk. Prior customer service experience is preferred.

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**Prize Booth: 7:00 AM-12:00 PM, 12 Volunteers**

Distribute appropriate prizes to Walkers based on their fundraising totals. (Ask Walkers to use their own smart phones to confirm the prize level they achieved). Set up and breakdown booth.

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**Retail Booth: 7:00 AM-12:00 PM, 3 Volunteers FULL!**

Raise money for CAP through sale of t-shirts, awareness bracelets, etc. Set up and breakdown booth.

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**Food Booth: 7:00 AM-12:00 PM, 5 Volunteers**

Display fruit and pre-packaged snacks, refill as needed. Set up and breakdown booth. *Current Food Handler's card is required.*

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**Kid's Corner: 7:00 AM-12:00 PM, 6 Volunteers FULL!**

Greet families and assist kids with arts & crafts. Promote safety for parents, guardians, and youth. Set up and breakdown Kid's Corner toys and/or supplies. Answer basic questions about the Walk.

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**First Aid: 7:30 AM-12:00 PM, 2 Volunteers FULL!**

Provide First Aid to participants as needed throughout the day.

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**Team Photo Assistant: 7:30 AM-12:00 PM, 2 Volunteers**

Greet and gather AIDS Walk teams for their professional team photos. (Photo kiosk provided.)

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**Candid Photographer: 7:30 AM-11:00 AM, 1 Volunteer**

Take candid pictures of AIDS Walk participants, presenters & performers on stage, booths, and Walkers along the route. Option to use CAP's camera equipment or your own gear!

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**Greeters: 7:30 AM-12:00 PM, 6 Volunteers**

Greet and direct walkers entering the park. Answer basic questions about event and logistics.

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**Line Monitors: 7:30 AM-12:00 PM, 4 Volunteers**

Welcome guests as they approach Registration and Prize Booth areas. Direct walkers to correct lines, keep lines moving. Be ready to answer basic questions about the event.

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**Route Monitors: 8:00 AM-12:00 PM, 30 Volunteers**

Cheer on Walkers from a designated spot and promote safety along the route, especially at all TriMet crossings. Provide basic directions and event info as necessary. Excellent group volunteer activity!

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**Water Stations: 8:00 AM-12:00 PM, 16 Volunteers FULL!**

Hand out water and collect empty bottles for recycling. Set up and breakdown water stations (there are several along the route).

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**Green Team: 9:00 AM-1:30 PM, 4 Volunteers**

Empty trash and recycling receptacles throughout the Park, replacing bags as needed. Perform periodic sweeps of the Park during and after the event. Gloves will be provided!

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**Tear Down: 11:30 AM-2:00 PM, 15 Volunteers**

Breakdown booths, load trucks, return supplies to office and sweep the park after the walk. Excellent group volunteer activity! *Some lifting is required.*

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Got a Question? Ready to sign up? We're here to help!

Nicole Boyer, Volunteer Resources Coordinator

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Phone: 503-278-3813

Pronouns: she/her/hers

