



**Job Posting**  
**SW Washington Bilingual Prevention Navigator**

Cascade AIDS Project (CAP), the oldest and largest AIDS Service Organization (ASO) in Oregon and Southwest Washington, is committed to preventing HIV infections, supporting and empowering all people with or affected by HIV, reduce stigma, and provide the LGBTQ+ community with compassionate healthcare. Learn more about us at <http://www.cascadeaids.org/>.

CAP is currently hiring an experienced Bilingual Prevention Navigator for our SW Washington office to provide PrEP and insurance navigation services and community-based HIV/STI prevention, primarily targeting MSM (men who have sex with men) and other populations disproportionately impacted by HIV. This role works in collaboration with CAP prevention programming and key stakeholders to plan and implement a variety of prevention and sexual health promotion activities primarily in Clark County, while offering PrEP navigation and retention strategies across the state of Washington. This is a full-time, 1.0 FTE position.

**Core responsibilities include:**

- Conducting person-centered PrEP education, adherence counseling, and patient assistance programs navigation services with a focus on participant recruitment, engagement, and retention.
  - Providing participants and community members with basic PrEP education.
  - Recruiting participants at high-risk for HIV into PrEP education and navigation services.
  - Providing assistance to clients in finding a medical provider and navigating through medication payment options including patient assistance programs as well as insurance enrollment.
  - Conducting follow-up to offer adherence counseling.
- Conducting community-based outreach activities in order to recruit into evidence-based HIV/STI prevention services: HIV/STI testing & treatment, PrEP and insurance navigation, linkage to care services, and safer sex material distribution
- Attend Clark County specific meetings including networking events and other associated community meetings, build and maintain collaborative professional relationships with agencies that serve MSM and other priority populations, medical providers, governmental agencies and other support services.
- In support of programs, generate and distribute a variety of written materials including fliers and advertisements, as well as interact with social media and hook up sites.

The person in this position is stationed in the CAP SW Washington office in Vancouver, WA. Travel throughout the region, as well as evening and weekend work are required. This position must be able to successfully complete trainings appropriate for operating HIV/STI testing technologies and screening protocols, including phlebotomy. This is a non-management, union-represented position.

**Required Qualifications:**

- 2 years of experience working in Community Health or 1-year experience working in Community Health combined with a Bachelor's Degree in human/social services field (social work, public or community health, psychology) or related field
- Verbal and written fluency in Spanish
- Understanding of how HIV is transmitted and prevented, as well as familiarity with Pre-Exposure Prophylaxis (PrEP)
- Experience conducting outreach or community organizing for at least one of the following groups; men who have sex with men, transgender individuals, communities of color, homeless individuals, or people who inject drugs
- Experience working with ethnic, racial, economic, and sexually diverse populations and a strong understanding of issues relevant to gay/bi/trans men, people living with HIV, communities of color, and the LBGTQ+ community and how those issues affect or influence service delivery
- Previous experience collaborating extensively with members of a team and/or community stakeholders to ensure clients experience successful services centered around their needs
- Demonstrated ability to work independently with accountability; exercise sound judgment, discretion, and professionalism at all times
- Demonstrated computer and keyboard proficiency using Microsoft Office software (Word, Excel, Outlook) and working knowledge of the internet including social media platforms and web-based applications
- Valid Driver's License and access to a reliable vehicle

**Preferred Qualifications:**

- Knowledge of and experience with Pre-Exposure Prophylaxis (PrEP), including what it is, various barriers to access, familiarity with payment assistance programs (specifically in Washington State), and helping individuals navigate decision making around taking PrEP, as well as the primary care system and pharmacies
- Previous experience conducting HIV and/or STI counseling and testing, including phlebotomy and/or other sexual health services
- Knowledge of health literacy and/or previous experience navigating insurance plans in Washington, including Apple Health (Washington's Medicaid) and Qualified Health Plans
- Experience with project management including, but not limited to: engaging community partners, creating work plans, managing deadlines, and ensuring smooth program implementation

**Compensation:** \$39,822 annually, based on the union contract; employer-paid health, dental, vision, short-term and long-term disability and life insurance; 401(k) retirement plan with generous employer matching contribution, 125C cafeteria savings plan; generous vacation and health leave benefits.

<b>NOTE: This is a union represented position.</b>
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**Closing Date:** Open until filled.

**To apply for this position, mail, email, fax, or deliver the following three documents:**

- 1) a complete cover letter (attached as Word or pdf) that serves as an example of your writing and addresses how you meet all of the required qualifications specific to the position you are applying for,
- 2) your resume, and

3) a completed CAP Employment application (available at <http://www.cascadeaids.org/about/careers/>)  
to:

Cascade AIDS Project  
Bilingual Prevention Navigator Position  
520 NW Davis St., Suite 215  
Portland, Oregon 97209

Fax: 503-223-6437

Or by email to:  
[jobs@cascadeaids.org](mailto:jobs@cascadeaids.org)

Cascade AIDS Project is an Equal Employment Opportunity/Affirmative Action Employer  
People of color, women, LGBTQ individuals and people living with HIV are strongly encouraged to  
apply.